



**Basic Details**

<b>Organisation Chain</b>	Department of Pharmaceuticals  National Institute of Pharmaceutical Education and Research (NIPER) Guwahati		
<b>Tender Reference Number</b>	NIPER-G/SNP/09/PE/23-24/321		
<b>Tender ID</b>	2023_MCF_738775_1		
<b>Tender Type</b>	Single	<b>Form of contract</b>	Supply
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	1
<b>Payment Mode</b>	Not Applicable	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No		

**Cover Details, No. Of Covers - 1**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	SUPPLY OF CONSUMABLES FOR MALVERN ZETASIZER

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00
<b>Fee Payable To</b>	NA
<b>Tender Fee Exemption Allowed</b>	NA
<b>Fee Payable At</b>	NA

**EMD Fee Details**

<b>EMD Amount in ₹</b>	0.00	<b>EMD Exemption Allowed</b>	NA
<b>EMD Fee Type</b>	NA	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	NA	<b>EMD Payable At</b>	NA

**Work / Item(s)**

<b>Title</b>	NIPER-G/SNP/09/PE/23-24/321				
<b>Work Description</b>	SUPPLY OF CONSUMABLES FOR MALVERN ZETASIZER				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Tender Value in ₹</b>	1	<b>Product Category</b>	Consumables (Hospital / Lab)	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	90	<b>Period Of Work(Days)</b>	365
<b>Location</b>	NIPER GUWAHATI	<b>Pincode</b>	781101	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	NIPER GUWAHATI

**Critical Dates**

<b>Publish Date</b>	21-Dec-2023 12:00 PM	<b>Bid Opening Date</b>	04-Jan-2024 03:00 PM
<b>Document Download / Sale Start Date</b>	21-Dec-2023 12:00 PM	<b>Document Download / Sale End Date</b>	04-Jan-2024 02:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	21-Dec-2023 12:00 PM	<b>Bid Submission End Date</b>	04-Jan-2024 02:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	SUPPLY OF CONSUMABLES FOR MALVERN ZETASIZER	3967.58

  

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	STE Consumables for Zetasizer.pdf	SUPPLY OF CONSUMABLES FOR MALVERN ZETASIZER	3967.58

**Tender Inviting Authority**

<b>Name</b>	DIRECTOR NIPER GUWAHATI
<b>Address</b>	NIPER GUWAHATI

**Tender Creator Details**

<b>Created By</b>	Gitartha Goswami
<b>Designation</b>	Assistant Registrar
<b>Created Date</b>	21-Dec-2023 10:30 AM



**TENDER ENQUIRY FOR PROCUREMENT OF “CONSUMABLES FOR MALVERN ZETASIZER”**

*Tender No. NIPER-G/S&P/09/PE/2023-24/321 dated 21/12/2023*

**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND  
RESEARCH-GUWAHATI**  
**DEPARTMENT OF PHARMACEUTICALS, MINISTRY OF CHEMICALS AND FERTILIZERS,  
GOVERNMENT OF INDIA**  
*Silakatur, Halugurisuk, Changsari, Kamrup, Assam-781101, India*

*X*

Ph: 7099007822  
Email: [purchase@niperguwahati.ac.in](mailto:purchase@niperguwahati.ac.in)



राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान, गुवाहाटी  
**NATIONAL INSTITUTE OF PHARMACEUTICAL  
EDUCATION AND RESEARCH-GUWAHATI**

(Department of Pharmaceuticals, Ministry of Chemicals and Fertilizers, Govt. of India)  
SilaKatamur (Halugurisuk), P.O.: Changsari, Dist: Kamrup, Assam, Pin: 781101.

संख्या /No: NIPER-G/S&P/09/PE/2023-24/321

दिनांक/Date: 21/12/2023

To

**M/s Aimil Limited**

Naimex House, A-8, Mohan Co-operative Industrial Estate,  
Mathura Road, New Delhi-110044, India  
Email: [info@aimil.com](mailto:info@aimil.com).

महोदय / महोदया / Sir/Madam,

**विषय/Sub: Tender Enquiry for procurement of "Consumables for Malvern Zetasizer"**

**संदर्भ/Ref: Our Enquiry No. NIPER-G/S&P/09/PE/2023-24/321 dated 21/12/2023.**

क्रेता को अधोलिखित सामग्रियों को खरीदने हेतु नाईपर गुवाहाटी, निदेशक महोदय द्वारा बुलाया गया है। कृपया अपना उद्धरण भेजें ताकि 04/01/2024 को या उससे पहले अपराह्न 2:00 बजे तक संस्थान तक पहुंच सकें।

Director, NIPER-Guwahati hereinafter called the 'Purchaser' is interested in the procurement of the below-mentioned material(s). Kindly send your quotation so as to reach the institute on or before 04/01/2024 by 14:00hrs. IST.

**उपकरण का नाम / Name of Item: Consumables for Malvern Zetasizer**

**विनिर्देशों / Specifications:**

Sl. No.	विवरण/Description	Part No.	मात्रा/Qty
1.	12mm o.d. square polystyrene cuvettes- (Pack of 100 with stoppers for Zetasizer Nano series)-	DTS0012	1
2.	Disposable folded capillary cells (Pack of 10 cells)	DTS1070	1

**Last Date for submission: 04/01/2024 up to 14:00 hrs. (IST)**

**Date of Opening: 04/01/2024 at 15:00 hrs. (IST)**

**सामान्य नियम और शर्तें / GENERAL TERMS & CONDITIONS:**

Sealed tenders in Single Bid format are invited on behalf of Director, NIPER- Guwahati for "Consumables for Malvern Zetasizer" at NIPER-Guwahati as per specification tabled above.

1. **मूल्य / PRICE:** Please quote your rate on **FOR NIPER-Guwahati** basis.



2. **वितरण / DELIVERY:** The ordered material(s) is/are required urgently and hence, kindly specify the shortest possible delivery schedule. The bidders are expected to quote free delivery at NIPER-Guwahati. Price which includes components like packing, freight, forwarding, and delivering the same in good condition at NIPER-Guwahati. The bids which do not confirm to the above condition are liable for rejection. The contractual obligations are treated as completed only when all the ordered items are handed over to the institute in ready to use condition and installed and accepted by the user department.

3. **कृपया बोली के साथ निम्नलिखित दस्तावेजों को प्रस्तुत करना सुनिश्चित करें / PLEASE ENSURE SUBMISSION OF FOLLOWING DOCUMENTS WITH BID:**

- a) Quotation with rates, detailed terms and conditions. Authorization certificate should be submitted by the authorized dealer/distributor.
- b) Detailed Technical specification for each item for which quotation is submitted. Highlight the technical specialties of the item.
- c) Printed technical Literature/Leaflets of the item/Brochure wherever available.
- d) Provide company profile and brief note indicating your experience in manufacturing/supplying such items.
- e) Detailed customer list with addresses, Phone number, E-mail, etc, and name of contact person.
- f) Copies of purchase orders executed for similar items to various Govt. Department/Educational Institutions like IITs, IIITs, NITs, NIPERs, etc.
- g) Certificate of Incorporation/ Registration Certificate of the firm / Company/Agency.
- h) Income Tax returns filed for the last three financial years 2018- 19, 2019-20, 2020-21.
- i) PAN No.
- j) GST Registration certificate.
- k) Bidder/Agent who quotes for items manufactured by the other manufacturer shall furnish scanned copy of Manufacturer's Authorization Form.
- l) The tenders not meeting the eligibility criteria will be summarily rejected. Hence, the tenderers are advised to attach relevant documents in support of their eligibility.

4. A detailed point wise technical compliance/deviation statement to be provided enabling user department to have clear idea of technical compliance of offer submitted. **While submitting quotation please provide following certificate without fail:**

"It is certified that the rates quoted by us vide our quotation no. .... dated ..... against your tender inquiry no. .... dated ..... for ..... are reasonable and are in accordance with prevailing market rates. It is confirmed that the rates quoted are not higher than what we generally charge to other Government/reputed Private sector companies in the similar circumstances. In future if the statement given proves to be wrong, we will undertake to refund the difference of amount to your institute.

Our intention of providing above certificate is to give you confidence regarding reasonability of rates."

Signature of supplier's authorized representative

5. This institute is registered with Dept. of Scientific & Industrial Research (DSIR), Govt. of India and concessional customs duty are leviable vide notification no. 54/2002-Customs on all imports covered under notificationNo.51/96-Customs dated 23.07.1996.



6. TDS would be recovered as per rules in case of Fabrication/Service/Maintenance jobs/installation charges etc. As per section 194Q, the TDS would be deducted by NIPER-G against the invoice submitted with threshold limit of more than Rs. 50 lakh.
7. **संबंधीत कानून / Applicable Law:** All disputes shall be settled in the courts of Guwahati Jurisdiction only.
4. **भुगतान की शर्तें / Payment Terms:** Payment against the supply shall be made by bank transfer within one month from delivery and acceptance of the ordered materials. (Bills/payment related queries, you may write to: [snp\\_payment@niperguwahat.in](mailto:snp_payment@niperguwahat.in))
- 8.
9. **प्रस्तुत करने की तिथि एवं समय / Date & Time of Submission:** The signed quotation should be submitted in a sealed cover, super scribed with “**NIQ under Ref. No. NIPER-G/S&P/09/PE/2023-24/321** dated 21/12/2023. and addressed to the *Director, National Institute of Pharmaceutical Education and Research (NIPER)-Guwahati, SilaKatamur, Halugurisuk, Changsari, Kamrup, Assam-781101, INDIA*. The tender should reach this institute *on or before 4<sup>th</sup> January, 2024* up to 14:00hrs. IST and will be opened on the same day at 15:00hrs. IST.
10. **आपूर्ति / सेवाओं के लिए स्थान / Locations for the supply / services:** The bidders may note that the supply/services covered by this document are required to be executed at:

**Department of Pharmaceutics,  
NIPER-Guwahati,  
SilaKatamur, Halugurisuk,  
Changsari, Kamrup, Assam-781101.**

NIPER-G will not provide any accommodation/transportation for the engineers/representatives for attending the agreed work. It is the absolute responsibility of the principal supplier/agent/vendor to make their own arrangements.

11. **बोली की वैधता / Bid Validity:** The bid shall remain valid for acceptance for a period of 90 days after the date of bid opening prescribed in the Bidding Document. Any bid valid for a shorter period shall be treated as unresponsive and rejected.

In exceptional cases, the bidders may be requested by the institute to extend the validity of their bids up to a specified period. The bidders who agree to extend the bid validity, are to extend the same without any change or modification.

In case the day up to which the bids are to remain valid falls on or subsequently declared a holiday or closed day for NIPER-Guwahati, the bid validity shall automatically be extended up to the next working day.

12. **स्वीकृति और अस्वीकृति / Acceptance & Rejection:** The acceptance of the quotation will rest with the Director, NIPER-Guwahati, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or accept, partially or all the quotations received, without assigning any reason. The Director, NIPER-Guwahati further reserves the right to withdraw the tender or part thereof or modify the requirements without assigning any reason and the right to relax any of the conditions in the best interest of the Institution.
13. **माल भाड़ा एवं बीमा / Freight and Insurance:** The items to be supplied will be insured by the vendor at his own cost against all risks of loss or damage from the date of shipment till such time it is delivered at NIPER-Guwahati. The institute requires insurance coverage on

warehouse-to-warehouse basis to cover all type of en-route risks. In other words, the insurance coverage starts from manufacturer's premises to NIPER-Guwahati premises. In order to ensure lodging insurance claim within stipulated time, supplier's authorized representative must be present in the institute on the day of delivery of the consignment, to check the package/s to ensure that the same is received without any externally visible damages. The supplier has to arrange for customs clearance from destination airport in India and arrange for its safe onward transmission to NIPER-Guwahati. The Institute will provide connected documents like Duty Exemption certificate for availing Duty Exemption, Authorization letter etc. It may further be ensured that insurance coverage should be from supplier's warehouse till NIPER-Guwahati institute premises and should not end at destination port of clearance.

14. **पेनल्टी शर्त / Penalty Clause:** A penalty equivalent to 1% of the order value per week of delay beyond the stipulated delivery period subject to a maximum of 10% penalty is chargeable. The supply order will be liable for instant cancellation beyond permissible delay.
15. **निविदा दस्तावेज के नियमों और शर्तों की स्वीकृति / Acceptance of the terms and conditions of tender document:** Bidders are expected to provide a certificate that all the terms and conditions of enquiry are accepted.
16. **पत्राचार / Correspondence:** All the correspondence related with the procurement should be addressed to Director, NIPER-Guwahati till placement of order, who is final deciding authority.
17. **छूट / Relaxation:** Director, NIPER- Guwahati reserves the right to relax any of the conditions or modify the specifications in exceptional cases, in the best interest of the institute. NIPER-Guwahati reserves the right to withdraw the tender in whole or part at any stage without assigning any reason thereof.
18. **नोट / Note:** To compare the cost, the bidders are expected to offer their price on FOR NIPER-Guwahati basis (all inclusive). It is not possible either for bidder or for the institute to add any price component after opening the commercial bids. In case of no indication given, the quoted price would be treated as FREE delivery (All inclusive cost up to NIPER-G).

Yours faithfully,



भंडार एवं क्रय अधिकारी

Stores & Purchase Officer

नाईपर गुवाहाटी / NIPER-Guwahati

ईमेल / Email: [purchase@niperguwahati.ac.in](mailto:purchase@niperguwahati.ac.in)